

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
OCTOBER 5, 2006
8:30 A.M.**

Commissioners Present: Deb Schorr, Chair
Bernie Heier
Larry Hudkins
Ray Stevens

Commissioners Absent: Bob Workman, Vice Chair

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Trish Owen, Chief Deputy County Clerk
Melissa Koci, County Clerk's Office

The meeting of the Board of Commissioners was called to order at 8:30 a.m.

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, SEPTEMBER 28, 2006

MOTION: Stevens moved and Heier seconded approval of the Staff Meeting minutes dated September 28, 2006. Hudkins, Stevens, Heier and Schorr voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- a. Lancaster Manor Parking Lot
- b. Transfer of Development Rights Meeting
- c. Stop Overspending Nebraska Initiative Measure 423
- d. Cooperative Agreement with NRD and Lincoln Sports Foundation

MOTION: Stevens moved and Hudkins seconded approval of the additions to the agenda. Hudkins, Heier, Stevens and Schorr voted aye. Motion carried.

3 MODIFICATION OF INTERPRETER CONTRACTS - Tom Fox, Deputy County Attorney

Tom Fox, Deputy County Attorney, appeared and reported that ICI is the best company for the contract because they have a good reputation, they are the cheapest and they have a web scheduling program. He said there would be fees associated with using ICI for foreign interpreter services, but it would mostly be used for Lancaster Manor and the Community Mental Health Center.

The Board agreed to have Fox proceed and work with ICI to get the final contract in place.

4 GRANT FOR SUICIDE PREVENTION FOR HIGH NEED SPECIAL POPULATIONS - Kit Boesch, Human Services Director

Kit Boesch, Human Services Director, appeared and reported the funds will be used to prepare suicide prevention materials for community professionals who work with high need special populations and the funds will go directly to the UNL Health Center.

Kerry Eagan, Chief Administrative Officer, indicated the grant will go on Tuesday's agenda.

2 ADDITIONS TO THE AGENDA

a. Lancaster Manor Parking Lot

Eagan reported he received an E-mail from Gary Chalupa and a call from Kim Etherton regarding the parking lot at Trabert Hall and Lancaster Manor.

Hudkins said the Aging vans have been parking closer to Trabert because it is easier for them to back in. He suggested sending a letter to Aging asking them to park their vans on the east side of Trabert.

Eagan suggested getting all parties involved before any decisions are made.

The Board agreed there would not be any towing.

Don Killeen, Property Manager, appeared and reported he would speak with Aging about moving the vans and said maybe there could be some additional employee parking in the back of Trabert after the roof is completed. He said he would speak with the departments involved about the parking and report back to the Board on any conclusions.

b. Transfer of Development Rights Meeting

Gwen Thorpe, Deputy Chief Administrative Officer, indicated the Transfer of Development Rights meeting has been set for November 16, 2006. She said Mike DeKalb, Marvin Krout, one Commissioner, Kerry and herself need to get together to work on the details of the meeting.

Hudkins said he would like Workman to be involved and maybe one other Commissioner.

Heier indicated he would like to see all of the information that is going to be presented to the Committee before the meeting.

Stevens would like to have a discussion on a Thursday before the meeting. He said the change of zone is a very simplistic approach which would apply if the density was increased in one area and decreased somewhere else.

Eagan said they want to come up with some specific examples like transferring development rights from an ecological sensitive area to an area not as sensitive.

Heier and Hudkins both suggested Dick Esseks could address the issue.

c. Stop Overspending Nebraska Initiative Measure 423

Schorr reported she believes the Board should not take a position on Initiative Measure 423.

Hudkins said Measure 423 imposes a restrictive state spending limit which would seriously affect the ability of the Legislature to fund essential state services, including education, Medicaid and the Highway Trust Fund. He also said it will limit the State's aid to cities, counties and school districts, thereby increasing the burden on the local property tax payer.

MOTION: Stevens moved and Hudkins seconded to have the Chief Administrative Officer draft a resolution opposing Initiative Measure 423. Stevens, Hudkins, Heier and Schorr voted aye. Motion carried.

d. Cooperative Agreement with NRD and Lincoln Sports Foundation

Eagan reported the insurance part of the Cooperative Agreement was changed by interlineation and he said it is below the amount the County Attorney says the County needs to be protected. He said they do have insurance and are changing it to the minimum amount of \$1,000,000 per occurrence and \$3,000,000 aggregate for any liability, claims, judgments, or related expenses that may arise from the operation of the motocross facility, however the County doesn't have any liability.

5 YOUTH SERVICES CENTER LANDSCAPING - Don Killeen, Property Manager

Don Killeen indicated there were a number of trees lost at the Youth Services Center and after they looked at the original plan, there were more trees lost than they originally thought. He noted the cost would be \$8,400 to replace them. Killeen said there was \$7,000 in the Building Fund that was put aside for a lift for changing bulbs, however the landscaping is more important and they could hold off on the lift.

MOTION: Hudkins moved and Stevens seconded approval of the proposal and hold off on the bulb changer and use the monies for landscaping. Heier, Stevens, Hudkins and Schorr voted aye. Motion carried.

6 CLAIM FOR REVIEW: PV 89163 TO SENTRY ELECTRIC, INC. FROM CLERK OF THE DISTRICT COURT - Don Killeen, Property Manager; Richard Diegel, Cleaning and Security Manager; Honorable Steven D. Burns

Killeen reported the District Court had some monitors installed in the courtroom and Sentry Electric did the work because they had installed several monitors last year. He noted this year it was \$400 less because they knew what they were doing, so the District Court went ahead and let them do the work.

Judge Burns appeared and indicated he did not know that Sentry was not on the Unit Price Contract, nor that it had to go out for formal quotes because it was over \$1,000.

Eagan indicated the State Statute was amended recently to say that the minimum purchase is \$5,000, but the Board decided to leave their policy at \$1,000. He suggested to the Board that maybe they should reconsider the \$1,000 limit.

The Board agreed the claim would go on Tuesday's agenda and to have Vince Mejer, Purchasing, come visit with the Board about the claim amounts and formal quotes.

MOTION: Hudkins moved and Heier seconded to approve the claim and put it on Tuesday's agenda. Hudkins, Heier, Stevens and Schorr voted aye. Motion carried.

7 MENTAL HEALTH JAIL DIVERSION GRANT ACCEPTANCE (ACTION REQUIRED) - Travis Parker, Jail Diversion Grant Director

Travis Park, Jail Diversion Grant Director, appeared and indicated Lancaster County was one of six recipients of the implementation and expansion grant with the Department of Justice. He said over a 2-year fiscal period, \$150,000 will be needed per year to supplement the grant award.

MOTION: Stevens moved and Hudkins seconded to accept the grant and authorize the Chair and Kerry Eagan to sign the grant. Stevens, Heier, Hudkins and Schorr voted aye. Motion carried.

8 ACTION ITEMS

- a. Microcomputer Requests:
 - 1. C#200359, \$1,829.87 from Microcomputer Fund for Computer, Software (\$1,000 Pre-approved in Juvenile Court Budget);

This item was held for further clarification.

- 2. C#2006365, \$2,870.12 from the Microcomputer Fund for laptop, 17" LCD Monitor, and Software for County Attorney

MOTION: Stevens moved and Hudkins seconded approval of the Microcomputer Request for the County Attorney. Stevens, Hudkins, Heier and Schorr voted aye. Motion carried.

3. C#2006367, \$237.43 from Microcomputer Fund for 17" LCD Monitor for County Court

MOTION: Stevens moved and Heier seconded approval of the Microcomputer Request for County Court. Stevens, Heier, Hudkins and Schorr voted aye. Motion carried.

- b. Authorization to Apply for Nebraska Arts Council Grant (Youth Services Center)

Gwen Thorpe, Deputy Chief Administrative Officer, appeared and indicated she received a call from the Youth Services Center who would like to apply for the Nebraska Arts Council Grant. She noted the Youth Services Center has contacted the Nebraska Arts Council which have 95 different artists who travel places and perform. She would like them to be able to perform at the Youth Services Center, however there will be a cost per artist. Thorpe said she would speak with Annette to let her know that she can pursue it, but come back to the Board with some cost estimates and the number of different performers because the County Attorney will need to review it.

- c. Receipt Agreement for Horticultural Grant Funding

Thorpe indicated this grant was done in the past and the check has already been received, now it just needs the Chair's signature.

MOTION: Stevens moved and Heier seconded to authorize the Chair to sign the Receipt Agreement. Stevens, Heier, Hudkins and Schorr voted aye. Motion carried.

10 ADMINISTRATIVE OFFICER REPORT

- a. Request from Richardson County for Road Assistance

Eagan reported he received a letter from Richardson County asking for road assistance because they are building a Boy Scout camp and some of the boy scouts are from Lincoln.

The Board agreed to send a rejection letter to Richardson County.

- b. Appointments to the Women's Commission (Bob FitzSimmons and Steve Willborn)

Eagan reported the appointments will go on Tuesday's agenda.

- c. Art Internship at Youth Services Center

Thorpe reported the Youth Services Center contacted the Art and Art Industry Department at the University who have interns that would come to the Youth Services Center, work with the youth and do an art workshop two or three days a week. She said there would be a cost, but she doesn't know what that would be.

The Board agreed she should proceed with looking at an intern along with the costs and liability.

12 DISCUSSION OF BOARD MEMBER MEETINGS

a. Jail Steering Committee - Heier

Heier said what was discussed at the Jail Steering Committee will come before the Board on October 24, 2006.

b. Lancaster Manor Advisory Committee - Heier

Hudkins reported they discussed the parking problem and the price of the LPN Program through Southeast Community College.

c. Ecological Advisory Committee - Heier

Heier said the Planning Commission would like to receive a copy of the study on acreages when one is done.

Hudkins noted the Ecological Advisory Board is an advisory board to the County Board and not the Planning Commission.

Eagan said he would look at the bylaws of the Ecological Advisory Committee.

Heier reported they also talked about noise pollution, Jamaica North Trail and the Shoemaker marsh.

d. General Assistance Monitoring Committee - Schorr, Stevens

Schorr reported they had a presentation on the new computer system that Information Services designed for General Assistance which allows information to be shared with the Health Department, General Assistance and the Community Mental Health Center. She said they also discussed the development of a county pharmacy used only for general assistance clients, Lancaster Manor, Mental Health Center and maybe jail inmates.

Hudkins noted there is a secured pharmacy on-site at Lancaster Manor.

e. Chamber of Commerce Council County Coffee - Stevens

Stevens reported there was a legislative forum and six Legislative candidates made a presentation and some of the returning Senators also got to speak. He said some of the past Senators were presented with a token of appreciation.

13 ADJOURNMENT

MOTION: Heier moved and Hudkins seconded to adjourn the meeting at 10:10 a.m. Stevens, Heier, Hudkins and Schorr voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk